

**UNITED STATES ATTORNEY'S OFFICE
EASTERN DISTRICT OF CALIFORNIA**

501 I Street, Suite 10-100

Sacramento, CA 95814

Telephone: (916) 554-2700

ATTN: Kim D. Stafford

Civil Division

ATTN: Karen K. Ernst

Criminal

Division

The United States Attorney's Office for the Eastern District of California, located in Sacramento, California, offers a summer volunteer law clerk program for both the Civil Division and the Criminal Division. Students will elect in which division they would like to be placed. The Civil Division represents federal agencies and handles a variety of cases including civil rights, torts, contract, bankruptcy, condemnation, property, environmental and fire suppression matters. The Criminal Division prosecutes a variety of criminal offenses including narcotics, tax, bank robbery, public corruption, civil rights, fraud, and white collar crime.

Projected No. of Volunteers: 20 (10 in the Civil Division and 10 in the Criminal Division)

Internship Location(s): Sacramento, CA.

Application Materials: Cover letter and resume. Please indicate in your cover letter and on the envelope which division you would like to intern with (Criminal or Civil) and submit to the appropriate contact for that division.

Qualifications: Student **must be a United States citizen** and must have completed first year of law school. A security clearance takes between 6-8 weeks; please submit your resume in time to allow for this process. No student will be allowed to begin work until the office receives notification of satisfactory adjudication of the clearance.

Application Deadline: February 14, 2003

Minimum Weeks Required: Approximately 10 weeks long

Salary: Volunteer (without compensation)

Assignments: Students in both the Civil and Criminal Divisions will gain experience in working with witnesses, researching issues, writing memoranda, briefs, and motions, and will be given the opportunity to observe federal court proceedings.

Web Site: www.usdoj.gov/usao/cae/home/